

Director of Student Accessibility and Disability Services

The position of Director of Student Accessibility and Disability Services is a full-time 10 month position reporting to the Associate Dean of Academic Affairs for Student Success. The Director of Student Accessibility and Disability Services is responsible for coordination and implementation of services for students with documented disabilities as defined by the ADA.

The essential duties of the Director listed below:

- Work collaboratively with staff and faculty to support student success.
- Collaborate with housing services for housing accommodations and support animals
- Develop monitor, modify, evaluate and implement academic accommodation plans for students with disabilities based on individual documentation, needs, and abilities.
- Provide support and assistance to faculty and staff who need help in implementing academic accommodations for students with disabilities registered with the CAS.
- Create and maintain a database of confidential student files.
- Coordinate testing accommodations including administering and/or proctoring exams to students with disabilities, when appropriate.
- Promote self-advocacy, independence and decision making skills in students.
- Ensure compliance with state and federal law.
- Participate in the collection of data.
- Maintain appropriate documentation, records and reports.
- Other duties as assigned.

Programming for Experiential Learning Commons:

- Delivers student success presentations such as study strategies, life management, test anxiety, learning styles, etc. for all students.
- Provides in-class presentations on academic study topics as needed.
- Oversees the implementation of tutorial programs including, recruiting, training, scheduling, and evaluating peer tutors.

Qualifications:

- Master's degree in area of Psychology, Counseling, Education, or related field.
- Prefer two years of professional experience in the disability field working with persons with designated disabilities and program coordination in higher education.
- Working knowledge of the Americans with Disabilities Act of 1990, the ADA Amendments Act of 2008, and Section 504 of the Federal Rehabilitation Act of 1973 and how they impact the academic setting for students with disabilities.
- Knowledge of, or experience with, assistive technology aids.
- Proficiency with computers, which includes a working knowledge of MS Office Programs.

Qualified candidates should submit letter of interest, resume, and list of references to Brandon Smith, Associate Dean of Academic Affairs for Student Success (smithbm@brevard.edu).

In order to provide a safe and productive learning and living environment, Brevard College conducts background investigations on all final candidates being considered for employment. Brevard College seeks to recruit and retain a diverse workforce, and encourages qualified candidates across all group demographics. Brevard College is an Affirmative Action Equal Opportunity Employer