

Head Men's and Women's Tennis Coach

Reporting to the Director of Athletics, the Head Men's & Women's Tennis Coach is responsible for the organization and management of a competitive NCAA Division III tennis program in a manner consistent with the philosophy and objectives of the College, the Athletic Department, NCAA Division III, and the USA South Athletic Conference.

A Bachelor's degree is required, Master's degree preferred. Desired qualifications include at least three years of experience as Head Coach or Assistant Tennis Coach; preference will be given to candidates with head coaching experience. Ability to coach & teach the technical, mental, & physical components of tennis. Knowledge of recruiting & ability to attract qualified student-athletes in support of the recruiting objectives of the institution. Ability to host and run USTA tennis events throughout the year.

Medium work – exerts from 10-25 lbs. of force often. Subject to inside and outside conditions, repetitive motions

Essential Functions:

- Build and maintain a competitive NCAA Division III Men's & Women's Tennis Program.
- Recruit and retain qualified student-athletes while leading them towards graduation.
- Monitor student-athlete's progress towards earning a Bachelor's Degree from Brevard College.
- Direct the tennis programs within all NCAA and USA South Athletic Conference rules regulations as well as Brevard College departmental policies, procedures and regulations.
- Coordinates all strategic aspects of the tennis programs.
- Represents the tennis programs to various institutional programs and externally to media, government agencies, funding agencies, students, parents, and the general public.
- Manages, directs, supervises, and coordinates all administrative tasks of both tennis programs.
- Oversees all aspects of the financial operation of the tennis programs.
- Promote the athletic programs at both on and off-campus fundraising events within the community.
- Develop strategies to ensure the appropriate personal and social conduct on and off-campus of the student-athletes under the head coach's supervision.
- Works within the local tennis community to promote support for the program and sport.
- Managing the tennis complex facility including coordination of facility maintenance, managing facility access, and coordination of USTA events & tournaments.
- Other duties as assigned by the Athletic Director.

Qualified candidates should submit cover letter, resume and references to Human Resources, Brevard College, One Brevard College Drive, Brevard, North Carolina, 28712. Email hr@brevard.edu.

In order to provide a safe and productive learning and living environment, Brevard College conducts background investigations on all final candidates being considered for employment. Brevard College seeks to recruit and retain a diverse workforce, and encourages qualified candidates across all group demographics. Brevard College is an Equal Opportunity Employer.