**Brevard College**

**2020-21 Special Circumstance Application**

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Student Last Name First Name Brevard College ID# or SSN

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Student Address City ST Zip

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Telephone # Email Address

**If the Special Circumstance Application indicates adjustments can be made, I authorize Brevard College to make these changes electronically on my behalf.**

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Parent Signature Date Student Signature Date

(Required for Dependent Students)

**You have indicated that there are circumstances that may affect the results of your Free Application for Federal Student Aid (FAFSA). Please indicate the type of special circumstance that applies to you and your family and submit all the required documentation as listed below. You will be notified after your information has been reviewed.**

\_\_\_\_1. **Unemployment** \_\_\_\_\_ Student \_\_\_\_\_Parent 1 \_\_\_\_\_Parent 2 \_\_\_\_\_ Spouse

Period of unemployment \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ to \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_.

\_\_\_\_ Layoff: Provide letter from employer or unemployment commission stating effective date.

\_\_\_\_ Termination: Provide letter from employer or unemployment commission stating effective date.

**Documents Required to be sent to the Financial Aid Office:**

Statement from Employment Security Office of expected 2019/20 unemployment benefits (if applicable)

Retirement pay statement for 2019 (if applicable)

Copy of 2018 AND 2019 Federal Tax Return and ALL W-2 forms

Verification of 2020 earnings up to the date of last employment (including severance pay)

 Completed Estimated Income Table for 2020 (on reverse side)

\_\_\_\_2**. Divorce / Legal Separation (after FAFSA completed)**  \_\_\_ Student/Spouse \_\_\_Parents

**Documents Required to be sent to the Financial Aid Office:**

A copy of the divorce decree, legal separation agreement, OR a letter from the attorney verifying the separation date.

Rent receipts / mortgage statements showing separate households.

2018 AND 2019 Federal Income Tax Return & ALL W-2 Forms for student and parent (if dependent student)

Completed Estimated Income Table for 2020 (on reverse side)

\_\_\_\_3. **Death of parent or spouse (after FAFSA was completed)**: \_\_\_ Parent 1 \_\_\_Parent 2 \_\_\_Spouse

**Documents Required to be sent to the Financial Aid Office:**

A copy of the death certificate

2018 AND 2019 Federal Income Tax Return & all W-2 Forms for student and parent (if dependent student)

\_\_\_\_4. **Unusual Medical/Dental Expenses**

**Documents Required to be sent to the Financial Aid Office:**

Copy of 2019 Federal Tax Return, including Schedule A

Statements from medical providers showing amounts **paid** by parents/student in 2020

Statement from medical providers showing amounts still owed (not covered by insurance)

\_\_\_\_5. **Disability of parent, student or spouse:** \_\_\_Student \_\_\_ Parent 1 \_\_\_Parent 2 \_\_\_Spouse

**Documents Required to be sent to the Financial Aid Office:**

A letter from the Physician stating the date of the disability and documents supporting social security disability benefits expected to be received in 2020. (SSI)

 Copy of 2018 Federal Tax Return

Completed Estimated Income Table for 2020 (at bottom of form)

\_\_\_\_6**. Loss of benefits and/or untaxed income**

**Documents Required to be sent to the Financial Aid Office:**

Documentation certifying loss of a benefit or untaxed income.

* + - Social Security: Provide Social Security Administration Notification of Termination of Benefits
		- Child Support: Provide court document or personal statement re: termination of benefits
		- Worker’s Compensation: Provide a letter from Bureau of Worker’s Compensation stating termination date of benefits
		- If child support and/or alimony, a copy of divorce decree to include settlement agreement
		- Copy of 2017 and 2018 Federal Tax Return

**ESTIMATED INCOME FOR 2020 CALENDAR YEAR**

**If you (the student) are divorced or separated, include only your income information. If your parents are divorced or separated, include only your custodial parent’s income information. If loss of income is due to the death of your spouse/parent, include only your income information/surviving parent’s income information.**

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| --- | --- | --- | --- | --- |
| **NOTE: Write in Zero (0) if an item does not apply** | **Parent 1/Step-Parent** | **Parent 2/Step-Parent** | **Student** | **Spouse** |

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| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| Wages/Salaries/Tips |  |  |  |  |
| Unemployment Benefits |  |  |  |  |
| Pensions |  |  |  |  |
| Alimony |  |  |  |  |
| Other Taxable Income |  |  |  |  |
| Social Security Benefits |  |  |  |  |
| Child Support Received |  |  |  |  |
| Other Untaxed Income |  |  |  |  |
|  |  |  |  |  |
| **TOTAL ESTIMATED INCOME** |  |  |  |  |