

BREVARD COLLEGE

BREVARD, NORTH CAROLINA

Head Athletic Trainer

POSITION SUMMARY:

This position will oversee three full-time athletic training staff and assume responsibility for coordinating medical care and coverage of a broad-based Division III athletics program. This will include developing, coordinating, and administering a comprehensive sports medicine program for 18 intercollegiate athletic programs. The Head Athletic Trainer will also perform professional and administrative services essential for the successful implementation and development of the program and athletics department. This position is a full-time, exempt position for a 12-month schedule. The position reports directly to the Director of Athletics.

QUALIFICATIONS:

Qualifications include Bachelor's Degree in Athletic Training (Master's Degree preferred) with a minimum of 3 years of experience in collegiate or professional athletic training; NATA-BOC certification; must be eligible to be licensed in the State of North Carolina.

KNOWLEDGE, SKILLS, ABILITY:

- Ability to organize and administer a comprehensive Division III athletics training program, including: injury prevention programs, injury evaluations, injury management, injury treatment and rehabilitation, and educational programs for student-athletes and coaches.
- Strong administrative and organizational skills.
- Strong interpersonal & communication skills.
- Experience working with NCAA governing rules for Division III and USA Cycling.

Physical Requirements:

Medium work – exerts from 10-25 lbs of force often. Subject to inside and outside conditions, repetitive motors

ESSENTIAL FUNCTIONS:

- Coordinate and schedule physical examinations and medical referrals for student-athletes to determine their ability to practice and compete.
- Work with Sports Medicine team physicians to deliver care to student athletes.
- Work in conjunction with the Head Coaches to ensure safety in the design and implementation of fitness, nutrition and conditioning programs.
- Schedule and coordinate Sports Medicine staff coverage of all team practices and athletic competitions.
- Develop & manage a Sports Medicine department budget.
- Recordkeeping and documentation to include insurance and NCAA drug testing information.
- Maintain medical records & manage insurance claim processing for student-athlete injuries
- Other related duties as assigned

SUPERVISORY RESPONSIBILITY:

Assistant Athletic Trainers
Interns & student workers

PROBLEM-SOLVING:

Advanced

Qualified candidates should send a cover letter and resume to the Athletic Director, Myranda Nash, at Brevard College, 1 Brevard College Drive, Brevard, NC 28712 or email to nashmh@brevard.edu.

Review of applications will begin immediately and will continue until the position is filled. In order to provide a safe and productive learning and living environment, Brevard College conducts background investigations on all final candidates being considered for employment.

Additional information is available at the College web site, www.brevard.edu. Brevard College seeks to recruit and retain a diverse workforce, and encourages qualified candidates across all group demographics to apply. Brevard College is an Affirmative Action, Equal Opportunity Employer.