

Unusual Enrollment History Verification Form

Type or write in BLACK ink. DO NOT use a pencil.

STUDENT LAST NAME:	FIRST:	MI:	
LOCAL ADDRESS:			ZIP:
PHONE:		EMAIL:	

Verification Guidelines

A student may be flagged for “Unusual Enrollment History Review” by the U.S. Department of Education because they received Federal Pell Grant Funds at multiple education institutions during the review period (2021-2022, 2022-2023, 2023-2024, 2024-2025 academic years). This flag requires the Office of Financial Aid to review the student’s enrollment history during the review period. Submission of this form does not guarantee the reinstatement of financial aid.

DOCUMENTATION

- List below the name of any/all institution(s) at which you received federal student aid during the review period (2021-2022, 2022-2023, 2023-2024, 2024-2025 academic years) and did not earn any academic credit.

- For each school listed above, attach a personal statement explaining the reason for your failure to earn any academic credit at that institution while receiving federal student aid during the review period. All documentation submitted is confidential. Some examples of unusual circumstances follow, along with examples of appropriate supporting documentation:

Circumstance:

The student’s own mental or physical illness, injury or disability

Personal circumstances beyond the student’s control, other than the student’s own mental or physical illness or injury or disability

Examples of Supporting Documentation:

Verification of Health-Related Reasons for OSFA form from Campus Health* and personal statement

Provide a written statement

STUDENT CERTIFICATION

I certify that all information submitted with this appeal is accurate and true to the best of my knowledge, all copies are unaltered, and that I have appropriately obtained all supporting documentation. I have attached my personal statement(s) explaining my circumstances at each school listed above.

Student Signature: _____ Date: _____